

APPENDIX 2

Framework for consultation on relocation of PRUs and WISE

Description of action	Start date	Completion date	Lead	Others
Preparation of Cabinet paper, including information for consultation and timescales	20/3/2012	02/04/2012	LR	JN
Preparation of draft consultation document	9/3/2012	20/3/2012	LR	JN
Discussion of draft paper, staffing proposals and identification of new resources		29/3/2012	LR / JG	JN / GA
Seek consent for a delegated or Single Member Decision		19/03/2012	SB	
Make arrangements for tabling outcomes of consultation and approval of statutory notices		19/03/2012	SB	
Papers to Authorisation Panel and Call Over	10/04/2012		LR	
Authorisation Panel	11/04/2012		LR	
Call Over	12/04/2012		LR	
Paper to Simon Wiggins	20/04/2012		LR	
Single member decision / delegated decision – Paper is signed / approval for proposals	30/04/2012		SB / D.Cousins	
Declared period of informal statutory consultation (six weeks)	30/04/2012	11/6/2012	LR	JN
Publication of informal consultation document	30/04/2012		LR	K.Rann

Description of Action	Start Date	Completion Date	Lead	Others
Paper is published on Council website	30/04/2012		K. Rann	
Letters / emails to consultation list	30/04/2012		K. Rann	
Meeting for Parents of PRU pupils – informal discussions	09/05/2012		GA	LR
Staff meeting – informal discussions Professional Associations invited	11/05/2012		LR	GA / KS
2 x Public consultation meetings – Cowes and Lake (schools)	15/05/2012	16/05/2012	LR	GA JB
Analysis and evaluation of results of consultation and preparation of statutory notices	11/06/2012	15/06/2012	LR	
Paper outlining results of consultation and agreement of statutory notices	15/06/2012		LR	
Paper to Lead Member / Director	18/06/2012		LR	
Paper to Authorisation panel and Call Over	19/06/2012		LR	
Authorisation Panel	20/06/2012		LR	
Call Over	21/06/2012		LR	
Papers to Simon Wiggins	29/06/2012		LR	
Delegated Decision	09/07/2012		SB / D.Cousins	JN
Publication of statutory notices and formal consultation (one month)	09/07/2012	06/08/2012	LR	

Description of Action	Start Date	Completion Date	Lead	Others
Statutory Notices on website	09/07/2012		LR	KR
Consideration of responses to formal consultation	06/08/2012	10/08/2012	LR	
Paper to Lead Member	13/08/2012		LR	
Papers to Authorisation Panel and Call Over	14/08/2012		LR	
Authorisation Panel	15/08/2012		LR	
Call Over	21/08/2012	23/08/2012	LR	
Paper to Simon Wiggins	03/09/2012		LR	
Determination on issues and way forward by Cabinet	11/09/2012		SB / D.Cousins	JN
Publication of decisions (within 10 working days)	12/09/2012	21/09/2012	SB	